

Public Comment & Correspondence

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:35 pm.

Roll Call:

Present: Sonja Maynard, Kathy DeGroot, Sandy Nielsen, Nancy Walzer, Starr Gleason, and Cheryl Miller. Not present: Jamie Holcomb, Marcia Woods. Others present: Samantha Reid-Goldberg

Approval of Agenda for February 15, 2022

Action: S. Gleason moved to approve the agenda. It was seconded by K. DeGroot. Yes: 6 No: 0. The motion was adopted.

Approval of Minutes for January 18, 2022

Action: K. DeGroot moved to approve the minutes as amended, N. Walzer seconded the motion. Yes: 6 No: 0. The motion was adopted.

Finance

- a. Treasurer's Report: January, 2022

Action S. Gleason made a motion to approve the Treasurer's report for January, 2022. C. Miller seconded it. Yes: 6 No: 0. The motion was adopted.

1. Review of expenditures over \$1500

Personnel

- a. Technology Support Technician: Justin, 12 hours a week.

Strategic Plan:

- a. Millage Campaign: Millage Webinar from Library of Michigan
b. Media Presence
c. Establish Capital Budget
d. Evaluate Policies and Hours: Circulation, Administration, Services

Action: S. Gleason moved to approve the policies as amended, N. Walzer seconded the motion. Yes: 6 No: 0. The motion was adopted.

- e. Programming
i. See Director's Report

Director's Report

- a. Programming:
b. After School Movie is averaging out into a manageable group of kids, around 25 for January's movie.
c. Adult Reading Program- we are going to have a halfway point drawing for prizes on the 14th, so far we have (estimate) 20 people working on their first 5 books and 6 who have completed it and entered the contest.
d. Annual Report: included, copies will be available in the library and we will post one on our website.
e. Fremont Area Community Foundation Circ Grant: Finished submitting documentation for the 2020-2021 grant period, and submitted a new grant for the next two years. We should hear back sometime this spring.
f. LSTA Grant: The grant submission period is open, Colleen is coming up with some Summer reading activities and Justin and I are working on a similar program with teens and then we are going to submit the grant to support those two programs.

- g. Patron Survey: You asked me to put together a survey for the strategic plan, I created a surveymonkey survey that we shared on Facebook and pops up on our website when you first visit. I also created a paper one (included) that we are giving out and tying in to the Adult Reading program in that anyone who returns one gets an extra ticket into the drawing. We have 22 responses so far, I was planning to keep it up through February.
- h. Teen room update: We have switched the shelves in the former Reading Room and former Teen Space so that the magazine and newspapers are now over in the nook, and the young adult novels are on book carts to be moved. It's almost here!

Discussion

Adjournment

Action: S. Gleason moved that the meeting be adjourned at 6:14 pm. K. DeGroot seconded the motion. Yes: 6 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary