

**Public Comment & Correspondence**

**Administration**

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Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:44 pm.

Roll Call:

Present: Sonja Maynard, Jamie Holcomb, Marcia Woods, Nancy Walzer, Cheryl Miller, Sandy Nielsen, Christine Turple. Absent: Peggy Campbell Others present: Samantha Reid-Goldberg

Oath of Office- all but Peggy Campbell

Conflict of Interest Disclosure- all but Peggy Campbell

Election of Officers: Sonja Maynard- President; Marcia Woods- VP; Cheryl Miller- Treasurer; Sandy Nielsen-Secretary

**Action: J. Holcomb moved to approve vote of new officers. It was seconded by N. Walzer.**

**Yes: 7 No: 0. The motion was adopted.**

Proposed Calendar of Closings 2022-2023

**Action: J. Holcomb moved to approve the proposed calendar of closings. It was seconded by**

**M. Woods. Yes: 7 No: 0. The motion was adopted.**

Trustee Self-Evaluation: completed by board members and submitted to LLC.

Approval of Agenda for July 19, 2022

**Action: J. Holcomb moved to approve the agenda. It was seconded by M. Woods. Yes: 7 No: 0. The motion was adopted.**

Approval of Minutes for June 20, 2022

**Action: J. Holcomb moved to approve the minutes, N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.**

**Finance**

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a. Treasurer's Report: June, 2022

**Action: J. Holcomb made a motion to approve the Treasurer's report for June, 2022. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.**

1. Review of expenditures over \$1500: Next month include bank statements in with financials.

b. Capital Budget

1. Amended 2021-2022 Budget

**Action: J. Holcomb made a motion to approve the Treasurer's report for June, 2022. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.**

2. Proposed 2021-2022 Budget: to be discussed next meeting

**Personnel**

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a. Director's Annual Review: Very good report. Salary stays the same, \$3000 bonus

**Action: J. Holcomb moved to approve director review and bonus It was seconded by M. Woods. Yes: 7 No: 0. The motion was adopted.**

b. Justin is leaving at the end of August. Library is looking for replacements for both desk and technology.

**Strategic Plan:**

- a. Millage Campaign
- b. Media Presence
- c. Establish Capital Budget
- d. Evaluate Policies and Hours

- e. Programming
  - i. See Director's Report

### Director's Report

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- a. Programming:  
Summer Reading stats:  
Family Night Attendance- 87 families  
Storytime- 75 kids  
School Tours- 68 kids (4 tours)  
Total signed up: 117  
Total goals met thus far: 283  
Teen Night attendance: 42
- b. Gerber Foundation: donated a gift of \$1750 to the library for youth services.
- c. Fremont Foundation Grants: We received the circulation grant funding (\$11,300) for another year (they no longer approve 2 years at a time) as well as a \$750 grant for operating expenses.
- d. Hoopla user stats to date: 5 users, 100% availability, \$6.93 cost
- e. Newaygo County Directors Mtg: July 1, discussed Croton Library and started planning for the 2022 In-Service
- f. Rural and Small Library Association Annual Conference: I was approved for a grant to attend the annual conference in September and will be doing so on behalf of the Newaygo County Libraries.
- g. Croton Township Library: Partnering with (hired by) Carol Dawe and Lakeland Library Coop, I have agreed to be the Interim Director of Croton while they get their situation sorted out and are able to do a proper director search.

### Discussion

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### Adjournment

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J. Holcomb left at 6:45

**Action:** . N. Walzer moved that the meeting be adjourned at 6:50 pm. C. Miller seconded the motion. Yes: 6 No: 0. The motion was adopted.

### **Recorded by:**

S. Nielsen, Secretary