

Public Comment & Correspondence

Administration

Call to Order:

Vice-President Sonja Maynard called to order the regular meeting of the Library Board at 5:30pm.

Roll Call:

Present: Starr Gleason, Sandy Nielsen, Sonja Maynard, Kathy DeGroot, Nancy Walzer, Marcia Woods, Jamie Holcomb and Cheryl Miller Others present: Samantha Reid-Goldberg

Oath of Office- Cheryl Miller

Conflict of Interest Disclosure- Cheryl Miller

Approval of Agenda for June 15, 2021

Action: J. Holcomb moved to add "Trustee Handbook" to the agenda. S. Gleason moved to approve the amended agenda. It was seconded by K DeGroot. Yes: 8 No: 0. The motion was adopted.

Approval of Minutes for May 18, 2021

Action: K. DeGroot moved to approve the minutes, J. Holcomb seconded the motion. Yes: 8 No: 0. The motion was adopted.

Finance

a. Treasurer's Report: May, 2021

Action: J. Holcomb made a motion to approve the Treasurer's report for May, 2021. M. Woods seconded it. Yes: 8 No: 0. The motion was adopted.

1. Review of expenditures over \$1000.

2. Sign- motion was tabled and Samantha will look for other options in the meantime.

b. Capital Budget

i. Amended 2020-2021 Budget

Action: K. DeGroot made a motion to approve the 2020-21 budget amendment. J. Holcomb seconded it. Yes: 8 No: 0. The motion was adopted.

ii. Proposed 2021-2022 Budget -- need motion

Action: K. DeGroot made a motion to approve the 2021-2022 Budget. N. Walzer seconded it. Yes: 8 No: 0. The motion was adopted.

Personnel

a. Hired McKenna LaCount

Strategic Plan

a. Millage Campaign

b. Media Presence

c. Establish Capital Budget

d. Evaluate Policies and Hours

i. Proposed Calendar of Closings

Action: K. DeGroot made a motion to approve the 2021-22 Calendar of Closings. S. Gleason seconded it. Yes: 8 No: 0. The motion was adopted.

ii. Trustee Handbook- Handbooks need to be updated, intern and director will handle.

e. Programming

i. See Director's Report

Director's Report

a. Programming:

Summer Reading –Sweet Reads!

Preschool- outdoor (weather permitting) story time

Elementary- kits available at desk – see attached handouts

Teen- scavenger hunt—book clues throughout the village, and then they will make their own scavenger hunt to promote the library on social media.

b. Bibliocore and Wowbrary- both live on our website.

c. Book sale: June 18, possibly also July 3

d. Summer intern- Olivia Van Avery is helping Colleen and Kristina with summer reading, as well as whatever I can dream up.

e. Carpet quotes: We are waiting on a quote for new carpet tiles for:

- The whole library

- The Newfield Room, Community Room, Reading Room and Children’s Room AND the rest of the library so we can separate it into two installations

f. Stimulus money to libraries- getting dispersed through our collectives, we are waiting to see how Lakeland will be dispersing ours.

g. Potential Grants: MiHOPE grant, ARPA Grant —webinars this month, will know more soon.

h. Hotspots: Bidding out hotspots and tablets out through e-rates right now because of the emergency connectivity grant.

i. Catchfire is a resource we have through the Oceana Community Foundation and we are hoping to use it to find someone to help us clean up our Quickbooks and get our accounting and budget more in line with what the state expects.

Discussion

Grant and funding opportunities including bidding out some projects.

Adjournment

Action: K. DeGroot moved that the meeting be adjourned at 6:12 pm. S. Gleason seconded the motion. Yes: 8 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary