

### **Public Comment & Correspondence**

Cheryl Miller was introduced as an incoming board member.

### **Administration**

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#### Call to Order:

Vice-President Sonja Maynard called to order the regular meeting of the Library Board at 5:31pm.

#### Roll Call:

Present: Starr Gleason, Sandy Nielsen, Sonja Maynard, Kathy DeGroot, Nancy Walzer, Marcia Woods, and Jamie Holcomb Others present: Samantha Reid-Goldberg, Cheryl Miller

#### Approval of Agenda for May 18, 2021

**Action: S. Gleason moved to approve the agenda. It was seconded by M. Woods. Yes: 7 No: 0. The motion was adopted.**

#### Approval of Minutes for April 20 2021, as amended

**Action: K. DeGroot moved to approve the minutes as corrected, S. Gleason seconded the motion. Yes: 7 No: 0. The motion was adopted.**

### **Finance**

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#### a. Treasurer's Report: April, 2021

**Action: S. Gleason made a motion to approve the Treasurer's report for April, 2021. M. Woods seconded it. Yes: 7 No: 0. The motion was adopted.**

1. Review of expenditures over \$1000.
2. Bond payoff – Building bond paid off, leftover revenue can go into the general fund.
3. Future endowment requests—Samantha is putting together a 5 year plan for maintenance, and identifying most pressing needs for an endowment request.

### **Personnel**

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- a. Hired Richard Booher for odd jobs, maintenance, and cleaning.
- b. Staff wage increase: 1.50 per hour

**Action: K. DeGroot moved to approve a staff increase, N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.**

### **Strategic Plan**

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- a. Millage Campaign
- b. Media Presence
- c. Establish Capital Budget
  - i. Building Maintenance as discussed under finance.
- d. Evaluate Policies and Hours
- e. Programming
  - i. See Director's Report

### **Director's Report**

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Reviewed

#### a. Programming:

June: 1 --5-7 pm

- Bond "burning" celebration
- o Appetizers from Two Hot Tamales
- o Ice cream cart to promote summer reading sign up
- o Friends of the Library and Local History will have displays
- o Liz Nordin will be sharing a few words at 5 pm

- o Carnival style games
- o Giveaways
- Weeding, window cleaning, stump removal, etc. all scheduled to be done before June 1.  
Grant with Newaygo County Mental Health working to get us two new computers and two new laptops to help patrons utilize community resources.  
Bibliocore: Lakeland will be moving us over to Bibliocore from Sierra this coming month, June 1.  
Friends' Plant Sale Went great – about 1350 in profits! -and they did a wonderful job of setting up and getting everyone's plants out to them.  
Book sale: June 18, possibly also July 3  
Display this month is Charlie Forbe's massive eraser collection- check it out!  
Submitted insurance claim: \$ 4857.06 after 1000 dollar deductible.  
Potential money tied to stimulus: the Library of Michigan and Erates are both getting a large chunk of money from the stimulus that is going to filter down to libraries, so we are keeping an eye on that particularly connectivity in the hopes of getting mobile hotspots.

### **Discussion**

Starr gave a Friends of the Library update

1349.50 plant sale

Membership drive in September

Book sale June 18 runs for two weeks

Donated \$500 for ice cream cart for Bond Burning Party and Summer reading

### **Adjournment**

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**Action: K. DeGroot moved that the meeting be adjourned at 6:24 pm. J. Holcomb seconded the motion. Yes: 7 No: 0. The motion was adopted.**

### **Recorded by:**

S. Nielsen, Secretary