

Public Comment & Correspondence

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:33pm.

Roll Call:

Present: Sonja Maynard, Kathy DeGroot, Nancy Walzer, Marcia Woods, Jamie Holcomb, Cheryl Miller, Starr Gleason, and Sandy Nielsen. Others present: Samantha Reid-Goldberg

Approval of Agenda for November 16, 2021

Action: J. Holcomb moved to approve the agenda. It was seconded by K. DeGroot. Yes: 8 No: 0. The motion was adopted.

Approval of Minutes for October 19, 2021

Action: K. DeGroot moved to approve the minutes as amended, M. Woods seconded the motion. Yes: 8 No: 0. The motion was adopted.

Finance

- a. Treasurer's Report: October, 2021

Action J. Holcomb made a motion to approve the Treasurer's report for September, 2021. S. Gleason seconded it. Yes: 8 No: 0. The motion was adopted.

1. Review of expenditures over \$1000

- b. Library Logo

Action S. Gleason made a motion to approve the new library logo. C. Miller seconded it. Yes: 8 No: 0. The motion was adopted.

- c. New Sign

Action tabled

- d. Smith Family Endowment for Ancestry.com

Action K. DeGroot made a motion to approve taking out \$1438 from the endowment. J. Holcomb seconded it. Yes: 8 No: 0. The motion was adopted.

Personnel

Christmas Bonus for Staff: \$250 for director; \$100 for staff

Action C. Miller made a motion to approve Christmas bonuses for the staff. J. Holcomb seconded it. Yes: 8 No: 0. The motion was adopted.

Strategic Plan: plan sent out for review, updating as needed January 2022

- a. Millage Campaign
- b. Media Presence
- c. Establish Capital Budget
- d. Evaluate Policies and Hours
- e. Programming
 - i. See Director's Report

Director's Report

a. Programming:

After School Movie was a huge, overwhelming success. 61 kids attended and we watched the new Space Jam movie.

Trunk or Treat- Oct 29; also well attended, 126 families signed in; 6 trunks participated, and 5 teens in the pumpkin carving contest

Photo Contest-opens November 8th

Santa is scheduled for December 17 and December 18

b. Friends' Book Sale: Starts November 5th through the 19th- be sure to come out and support!

c. 2021 Annual Audit: scheduled for November 23, 2021 with Lake Michigan CPA

d. Building Updates:

- Windows washed and gutters cleaned
- Parking lot cracks filled in
- Humidifiers updated

e. Teen room update: Endowment check arrived yesterday, will finalize colors and order next week.

f. Fiber Internet: Working with NCRESA and the Newaygo libraries to get funding for the Expansion of Fiber to Community Libraries; meeting November 18 to go over the details.

Discussion

Adjournment

Action: K. DeGroot moved that the meeting be adjourned at 6:20 pm. M. Woods seconded the motion. Yes: 8 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary