

**Public Comment & Correspondence**

**Administration**

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Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:36 pm.

Roll Call:

Present: Sonja Maynard, Nancy Walzer, Cheryl Miller, Sandy Nielsen, Christine Turple, and Peggy Campbell. Marcia Woods arrived at 5:40. Absent Jamie Holcomb Others present: Samantha Reid-Goldberg

Approval of Agenda for October 18, 2022

**Action: C. Miller moved to approve the agenda. N. Walzer seconded the motion. Yes: 6 No: 0. The motion was adopted.**

Approval of Minutes for September 20, 2022

**Action: C. Miller moved to approve the minutes, N. Walzer seconded the motion. Yes: 6 No: 0. The motion was adopted.**

**Finance**

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- a. Treasurer's Report: September, 2022

**Action: N. Walzer made a motion to approve the Treasurer's report for September, 2022. M. Woods seconded it. Yes: 7 No: 0. The motion was adopted.**

1. Review of expenditures over \$1500

- b. Lakeland Annual Costs

- c. Rumsey Endowment Request

**Action: S. Nielsen made a motion to submit request for endowment. N. Walzer seconded it. Yes: 7 No: 0. The motion was adopted.**

**Personnel**

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- a. Hired: Carmen Alfaro, MaKenna Pierce  
b. Losing: Alison and McKenna

**Strategic Plan:**

- a. Millage Campaign  
b. Media Presence: survey postcards  
c. Establish Capital Budget  
d. Evaluate Policies and Hours  
e. Programming  
i. See Director's Report

**Director's Report**

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- a. Programming:  
October: Shipwreck presentation by the FotL (Oct. 6)  
Halloween Week: Oct 17-22  
Oct 17: After-School Movie  
Oct 19: Family Fun Night: Magician  
Oct 20: Teen Night  
Oct 21: Trunk or Treat  
Oct 22: Special Effects Halloween Makeup

- b. Teens: We have started a low-key snack and hygiene supply giveaway after some discussions with the teens who are here every day. Right now, the staff is just donating whatever they have laying around; I am looking into other, more sustainable and long-term options.
- c. Little Free Pantry and Feeding America: to compliment the snacks and looking for sustainable option, I put a little free pantry on our Oceana County Wishlist for the year, and am in contact with Feeding America as possibly being the new truck location. We are in the process of finding out how much work is required from us.
- d. Costume Exchange: we are trying out a Halloween costume exchange this year. There was a lot of interest when we brought it up at Storytime, but not as much follow through.
- e. State Aid Report: Opened last week, as always, state aid payments are released in the order in which the reports are submitted, so it is a priority.
- f. Hoopla checkouts: Up to between 30 and 40 circulations a month, costing around \$70
- g. New furniture: We have been replacing older chairs, and have 4 new so far.

### **Discussion**

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Carol Dawe shared with Sonja Trustee training webinars we might be interested in, Sonja will watch and then share.

### **Adjournment**

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**Action: P. Campbell moved that the meeting be adjourned at 6:30 pm. M. Woods seconded the motion. Yes: 7 No: 0. The motion was adopted.**

### **Recorded by:**

S. Nielsen, Secretary