

Public Comment & Correspondence

None

Administration

Call to Order:

President Mary Jo Uhen called to order the regular meeting of the Library Board at 5:33pm.

Action: S. Gleason moved to approve the agenda. It was seconded by M. Woods. Yes: 6

No: 0. The motion was adopted.

Roll Call:

Present: Mary Jo Uhen, Marcia Woods, Starr Gleason, Sandy Nielsen, Nancy Conley and Jamie Halcomb via video call. Sonja Maynard and Kathy DeGroot were absent. Others present: Samantha Reid-Goldberg

Approval of Agenda for September 15, 2020

Action: S. Gleason moved to approve the agenda. It was seconded by M. Woods. Yes: 6

No: 0. The motion was adopted.

Approval of Minutes for August 18, 2020

Action: N. Conley moved to approve the minutes, S. Gleason seconded the motion. Yes: 6

No: 0. The motion was adopted.

Finance

- a. Treasurer's Report: August 2020

Action: N. Conley made a motion to approve the Treasurer's report for August, 2020. M. Woods seconded. Yes: 6 No: 0. The motion was adopted.

1. Review of expenditures over \$1000.

Personnel

Strategic Plan

- a. Millage Campaign
- b. Media Presence
 - l. Press releases in 9/5 Hi-Lites.
- c. Establish Capital Budget
- d. Evaluate Policies and Hours
- f. Programming
 - i. See Director's Report

Director's Report

- a. Summer Reading Program: see attached info
- b. Upcoming programs

– Spectrum Health and the YMCA of Greater Grand Rapids Veggie Van- hosted in library parking lot October 15. 166 bags of produce to be given out, library will be including a free kids' book and a flyer describing our services. The last Veggie Van handout in Muskegon received a lot of local media coverage and it is expected this one will also.

-Weekly storytime is back! Outdoors/Community Room, every Friday at 10 am

- c. Audit- Our audit is scheduled for October 7th and 8th.
- d. Meetings – Met with representatives from Library of Michigan to go over state aid funding and reporting. Met with Kay to discuss taxes and reporting requirements.
- e. Grants- applied for a small grant from Oceana County to help cover COVID related costs.
- f. Building Maintenance- The building is being power washed, the roof will be done as soon as it stops raining, and our gutters were cleaned out.
- g. Book purchasing- We are caught up on purchasing children's books for donations, just got our last 5 in today.

- h. LLC reports- Included the reports for New Patrons, Active Patrons and New Materials going back to when I started.
- i. Sign- In the quote we received to fix the sign, it was noted that there are only 6 boards for our sign left and afterwards they will not be able to repair it.

Discussion

Suggested we let the media know about the veggie van on Oct. 15

Adjournment

Action: N. Conley moved that the meeting be adjourned at 5:50pm. S. Gleason seconded the motion. Yes: 6 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary